

CROCKERY TOWNSHIP BOARD MEETING MINUTES  
HELD ON JANUARY 11, 2022

1. The meeting was called to order by Supervisor Erhorn at 7:00 p.m.
2. Roll call: Present: Erik Erhorn, Kathy Buchanan, Judy VanBemmelen, Ryan Kelly, Rich Suchecki.  
Others present: Attorney Ron Redick and Fire Chief John Kriger.
3. Motion by Suchecki, seconded by Kelly to approve the minutes of the December 14, 2021 Regular Meeting, and the December 30, 2021 Special Meeting as presented. All in favor. Motion carried.
4. Motion by Buchanan, seconded by Suchecki to approve disbursements as presented. All in favor. Motion carried.
5. Motion by Buchanan seconded by Kelly to approve the agenda with the addition of two items. The first item is an update on the Spoonville Trail issue with the County, and the second item is to consider the 14<sup>th</sup> Amendment to Waybury Condominiums. Item e. office staffing will be moved to the final agenda item. All in favor. Motion carried.
6. Public comments were offered. No comments were heard at this time.
7. Supervisor's comments/correspondence was offered. Supervisor Erhorn reported that the sewer pipeline project was completed approximately \$430,000 under the budgeted cost.

Pricing has come in for the proposed installation of standby generators being installed at the lift stations in Hathaway Lakes and Cobblestone. The cost would be approximately \$70,000 for each generator and after the initial cost there will be yearly maintenance costs that the Township would be responsible for. Based on the number of outages that have occurred, the number of gallons going through, and the storage capacity at the lift stations, the Supervisor does not feel it is necessary to purchase generators at this time. There was no disagreement from Board members.

Ottawa County mistakenly contacted Duperon to pick up a piece of equipment that was purchased by the Township for approximately 32,000 in September of 2020. The County is now trying to negotiate a resolution to this issue. They notified us that Duperon will pay us scrap price which amounts to around 738 dollars, or we can have a \$10,000 credit toward a new piece of equipment. Since we no longer have a sewer plant the credit would be useless. Supervisor Erhorn will notify the County that the Township wants \$10,000 paid to Crockery Township, or Duperon should return the piece of equipment.

Supervisor Erhorn contacted Architectural Hardware to have them install new locks on the sewer plant.

A request was made by the fire department to be able to use the decommissioned sewer plant as a training center. Since we have no immediate plans for this building the Board members had no objections to it being used for this purpose at this time. This could change in the future if a new plan comes forward for this buildings use.

Supervisor Erhorn received an email from a resident asking if we have scheduled a date for the spring cleanup day. The Supervisor is suggesting April 30<sup>th</sup> and there were no objections to this date.

8. Clerk's report was offered. The Clerk has been busy issuing renewal licenses for some of our marijuana facilities.
9. Treasurer's report was offered. No report was heard.
10. Fire Chief's report was offered. Chief Kriger reported that the department responded to 32 calls last month and 372 year to date.  
Chief Kriger provided the Board with a detailed year end incident report which was prepared by the fire department's Office Administrator, Pam Suchecki. The report broke down all the types of calls the department ran last year.
11. Attorney's report was offered. Attorney Redick reported the Township was successful with the AZKO lawsuit with the court granting judgement in favor of the Township and ordering all industrial operations to cease.  
New guidelines have come out on allowable uses for the monies from the American Rescue Plan. Mark Nettleton will be able to answer any questions we may have.
12. Board Member report was offered. No report was heard.
13. Supervisor Erhorn opened the public hearing for the Hortech Industrial Development District request at 7:49 pm. The Board reviewed the proposed district and the Supervisor asked for any comments or questions from the public. No public comments were received, so the Supervisor closed the public hearing at 7:54 pm
14. Motion by VanBemmelen, seconded by Kelly to adopt Resolution 2022-01, Resolution Establishing Industrial Development District For Hortech Property, LLC [Hortech Property LLC – 14109 Cleveland Street]. All in favor. Motion carried.
15. Tammie Anderson, Administrative Assistant for the Building Department presented a year end report showing the number of building permits issued in 2021 (report included).
16. Discussion was held regarding the proposed cemetery expansion. Ryan Arends of Moore & Bruggink has presented the township with a cemetery plan that calls for expansion in 3 phases for the entire 20 acres that is currently wooded. The consensus of the Board was that we appreciate having a complete plan for the cemetery, but based on burial numbers over the last few years there is no reason to proceed with more than approximately half of the proposed Phase 1. This will be in the Western field area almost to the tree line. Supervisor Erhorn will contact Ryan Arends and discuss with him that the Township wants to proceed with our original plan.
17. Discussion was held on the proposed water line extension necessary to create a water loop that will benefit the entire water system. The Township will proceed with gathering information on extending the water line M-104 to 136<sup>th</sup> to Leonard to make a water loop and also M-104 to I-96 connection to make another loop. Letters will be sent to property owners along the proposed extensions explaining what will be happening and the importance of completing the looping. Letters

will also be sent to property owners on Cone Street to see if they are interested in a water line going down Cone Street which will involve a special assessment to the land owners. No formal action was taken at this time.

18. Motion by Kelly, seconded by Buchanan to adopt Resolution 2022-02, Resolution To Approve 14<sup>th</sup> Amendment To Condominium Master Deed, Pursuant To Circuit Court Judgement [Waybury Condominiums at Hathaway Lakes]. All in favor. Motion carried.
19. Discussion was held regarding office staffing. Administrative Assistant Tammie Anderson has given her resignation notice for March 25<sup>th</sup>. We will need to replace her and the thought is to also add an additional staff person. Changes were proposed that will offer staffing a few benefits such as paid holidays and paid time off.
20. Motion by Kelly, seconded by Suchecki to approve three new personnel policies with amendments. All in favor. Motion carried.
21. Motion by Buchanan, seconded by Kelly to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 9:55 p.m.

Submitted by

Kathy Buchanan  
Crockery Township Clerk